Items Host Needs at Camp

• Projector and screen for Sunday orientation (Shine provides laptop to show Power Point presentation)

• Documents, found at https://icanshine.org/program-hosts/ican-bike-hosts/:
  
  o Blank Rider and Volunteer Release Forms (in the event of late/at-camp registrations)
  
  o Rider Daily Check-in Sheet
  
  o Volunteer Daily Check-in Sheet
  
  o Rider Data Spreadsheet with contact information
  
  o Waitlisted rider contact information (in case of rider no-shows on Day #1)
  
  o Completed Rider Registrations with signed Release Forms
  
  o Volunteer Data Spreadsheet

• Name Tags (simple peel and stick seem to be the best)

• Table and two chairs for check-in desk

• Pens/pencils

• Masking tape (for placing on family bike handle bars to write Rider name and session #)

• Magic markers (for cups, water bottles, and name tags)
• Cones, yellow tape, and/or barricades for outside riding area

• Paper towels

• Signs to direct people to the facility check-in

• Seating for parents during camp (Shine staff will help determine the best area)

• Awards for riders (e.g., certificates, trophies, medals)

• Water - Make sure you have plenty of water for everyone, especially during the 3 days of outside riding:
  
  o Recommendation: cooler(s) with ice, cups labeled with the rider or volunteer & session number

  o Have water bottles for each rider and refill as needed

  o Ask volunteers and riders to bring their own water bottles and refill them as needed